

Section A	Business Area: Kootenay	Field Team: Cranbrook	ORCS/ARCS File(s):	Date of Pre-Work: Click here to enter a date.		
	Contract #: SP22TFH006	Geographic Location: Invermere & Cranbrook	Project Name: Mechanical Site Prep East Kootenays	Pre-Work Type:		
	Contractor: Bad Ventures		On-site Supervisor: Shane Goodwin, Don Cook, Alex Shaw.			
Section B	Pre-Work Scope & Detail					
	Project Risk Ranking EMS: ☐ High ☒ Medium ☐ Low Safety: ☒ High ☐ Medium ☐ Low BCTS EMS Inspection Frequency: 1 – another if additional ha added to contract BCTS Safety Inspection Frequency: 1/month Contractor EMS Inspection Frequency: within 30 days of contract start date Tests and Drills Requirement: ☐ Test ☒ Drill Type: ☐ Fire ☒ Spill ☐ Slide By when: within 30 days of contract start		Contract Type ☐ Tree Planting Preparation ☐ Stand Tending ☐ Manual Brushing ☐ Silviculture Project Implementation Contract ☐ Other (specify): _____ ☒ Mechanical Site ☐ Herbicide Treatment ☐ Prescribed Burning			
	Pre-work Method ☐ Field ☐ Office ☐ Telephone		Applicable Legislation ☒ FRPA ☐ FPC ☐ Other (Specify): _____			
	Blocks / Areas Applicable to Pre-work A90483-6, A92788-6, A75158-3, A82553-1					
Section C	Requirement ID # & Status Yes: Inspector's opinion requirement is being met. Comments optional – Section E No: Inspector's opinion of non-conformance requiring Corrective Actions – Section D or, Incident requiring Incident Root Cause Investigation Issue(s) – Section D. ND: Not discussed. NA: Not applicable. Note: Refer to Guidance Document for requirement detail.					
	ID #	01: Contract Safety Requirements	Status Y N ND NA	ID #	04: Legislative - Area and General Requirements	Status Y N ND NA
	0101	SAFE Company status ensured?	☒ ☐ ☐ ☐	0401	Damage to the environment discussed	☒ ☐ ☐ ☐
	0103	First Aid Assessment discussed?	☒ ☐ ☐ ☐	0404	Landslide or Gully Process with Adverse Effects discussed	☐ ☐ ☐ ☒
	0104	Evidence of adequate supervision?	☒ ☐ ☐ ☐	0405	Fan Destabilization resulting from activities discussed	☐ ☐ ☐ ☒
	0109	Adequate Safety ERP?	☒ ☐ ☐ ☐	0412	General Wildlife Measures discussed	☒ ☐ ☐ ☐
	0111	Communication – signage, man check, etc. discussed?	☒ ☐ ☐ ☐	0413	Resource Features discussed -	☐ ☐ ☐ ☐
	0112	Discuss Road safety protocols	☒ ☐ ☐ ☐	0414	Wildlife Habitat Features discussed – Ungulate, ground nests, birds of prey in L1 vets	☒ ☐ ☐ ☐
	0113	SWP and PPE requirements discussed?	☒ ☐ ☐ ☐	0415	Burn plan in place	☐ ☐ ☐ ☒
	0114	Known Hazards Identified?	☒ ☐ ☐ ☐	0416	Smoke Venting index discussed	☐ ☐ ☐ ☒
0115	Hazard Reporting discussed?	☒ ☐ ☐ ☐	0417	FSP Results, Strategies & Measures discussed – Invasive plants, range barriers, Soils – hydrological state, wildlife, fish-crossings, cultural heritage.	☒ ☐ ☐ ☐	
0116	No MEWP created? (Multi-employer workplace - subcontracting) YES = no intention of subcontracting	☒ ☐ ☐ ☐	0418	FPC Requirements discussed – blocks harvested 1995-2002	☐ ☐ ☐ ☒	

SWP - Safe work Procedure.

MEWP - Multi employer work place.

0111 - Signage supplied by BCTS. - 2021/04/20

0103 - Shane needs 1st aid updated. - D signed in for level course.

0117	Continual Improvement discussed? <i>- Brief Review if any were applicable.</i>	☒ ☐ ☐ ☐	0420	<table border="1"> <tr> <th>Federal</th> <th>BC</th> <th>Occupational Health & Safety Regulation</th> </tr> <tr> <td>Fisheries Act</td> <td>Wildlife Act & Regulations</td> <td>Waste Management Act</td> </tr> <tr> <td>Species at Risk Act</td> <td>Fish Protection Act</td> <td>Special waste Regulation</td> </tr> <tr> <td>Migratory Birds Act</td> <td>Water Act</td> <td>Contaminated Sites Regulation</td> </tr> <tr> <td>Canadian Wildlife Act</td> <td>BC Fire Code</td> <td>WHMIS</td> </tr> <tr> <td>Canadian Environmental Protection Act</td> <td>Environmental Management Act, Spill Reporting, Hazardous Waste & Contaminated Sites Regulations</td> <td>Integrated Pest Management Act & Regulations</td> </tr> <tr> <td>Canada Water Act</td> <td>Cultural Heritage Act</td> <td>Pesticide Control Act</td> </tr> <tr> <td>Navigable Water Act</td> <td>Heritage Conservation Act</td> <td>Pest Control Products Act</td> </tr> <tr> <td>Transportation of Dangerous Goods Act & Regulations</td> <td>Workers Compensation Act</td> <td>Applicable GAR Orders</td> </tr> <tr> <td>National Fire Code</td> <td>Employment Standards Act</td> <td>Applicable HLP Orders</td> </tr> <tr> <td></td> <td></td> <td>Applicable LRMP commitments</td> </tr> </table>	Federal	BC	Occupational Health & Safety Regulation	Fisheries Act	Wildlife Act & Regulations	Waste Management Act	Species at Risk Act	Fish Protection Act	Special waste Regulation	Migratory Birds Act	Water Act	Contaminated Sites Regulation	Canadian Wildlife Act	BC Fire Code	WHMIS	Canadian Environmental Protection Act	Environmental Management Act, Spill Reporting, Hazardous Waste & Contaminated Sites Regulations	Integrated Pest Management Act & Regulations	Canada Water Act	Cultural Heritage Act	Pesticide Control Act	Navigable Water Act	Heritage Conservation Act	Pest Control Products Act	Transportation of Dangerous Goods Act & Regulations	Workers Compensation Act	Applicable GAR Orders	National Fire Code	Employment Standards Act	Applicable HLP Orders			Applicable LRMP commitments	☐ ☐ ☐ ☐
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0118	NOP confirmation received and recorded	☒ ☐ ☐ ☐	0421	First Nations Requirements discussed	☐ ☐ ☐ ☒																																	
0120	Manual Felling Addressed	☐ ☐ ☐ ☒	ID #	05: Legislative – Stream and Riparian Requirements	Status Y N ND NA																																	
ID #	02: Multiple Employer Workplace (applied to Prime Contractor)	Status Y N ND NA	0502	RMA Retention on Temperature Sensitive Streams discussed	☐ ☐ ☐ ☒																																	
0202	PC Agreement Signed?	☐ ☐ ☐ ☒	0503	Stream Crossings installed to protect channels and mitigate disturbance discussed	☐ ☐ ☐ ☒																																	
0203	PC obligations understood?	☐ ☐ ☐ ☒	0504	Fish Passage maintained and Fish Habitat discussed	☐ ☐ ☐ ☒																																	
0204	Is PC qualified?	☐ ☐ ☐ ☒	0506	Drinking Water Quality & Licensed Water works discussed	☐ ☐ ☐ ☒																																	
0211	Designated safety coordinator?	☐ ☐ ☐ ☒	0507	Restrictions (herbicide, MSP, brushing/spacing) in RRZ discussed	☐ ☐ ☐ ☒																																	
0212	PC's safety program adequate?	☐ ☐ ☐ ☒	0508	Use of livestock is appropriate (i.e.: no corral, or CWS)	☐ ☐ ☐ ☒																																	
0213	WSBC coverage confirmed?	☐ ☐ ☐ ☒	0509	Use of fertilizers in appropriate areas	☐ ☐ ☐ ☒																																	
0214	PC reviewed safety programs?	☐ ☐ ☐ ☒	ID #	07: Legislative – Integrated Pest Management	Status Y N ND NA																																	
0215	Known hazards identified?	☐ ☐ ☐ ☒	0701	General prohibitions and restrictions as per IPMP discussed	☐ ☐ ☐ ☒																																	
			0702	License/certificate for use of pesticides discussed	☐ ☐ ☐ ☒																																	
			0703	Use of pesticides in accordance with a pesticide use notice discussed	☐ ☐ ☐ ☒																																	
ID #	08: Environmental Emergency Response Requirements	Status Y N ND NA	ID #	10: General Contractual Conditions	Status Y N ND NA																																	

0801	Environmental Emergency Response Plan discussed	☒ ☐ ☐ ☐	1001	Work Progress Plan discussed	☒ ☐ ☐ ☐
0802	Awareness of roles, responsibilities, and procedures discussed	☒ ☐ ☐ ☐	1002	Fire Protection requirements discussed <i>Prevent, No burning</i>	☒ ☐ ☐ ☐
0803	Incident Reporting discussed	☒ ☐ ☐ ☐	1003	Site Clean-Up requirements discussed	☒ ☐ ☐ ☐
0804	Test and Drills discussed	☒ ☐ ☐ ☐	1004	Camping and Parking requirements discussed	☐ ☐ ☐ ☒
0805	Emergency response equipment discussed	☒ ☐ ☐ ☐	1005	Employment Standards Act Requirements	☒ ☐ ☐ ☐
0806	24 hour contact # provided to local Fire Centre - 250-365-4001	☒ ☐ ☐ ☐	1006	Industrial Camp Standards Requirements	☐ ☐ ☐ ☒
0807	Appropriate Fire Danger Class discussed	☒ ☐ ☐ ☐	ID #	11: Specific Contractual Conditions (Schedules & Appendices)	Status Y N ND NA
0808	Fire Hazard Assessments and Abatement discussed	☒ ☐ ☐ ☐	1101	Schedule Conditions discussed - <i>Fire Protection</i>	☒ ☐ ☐ ☐
ID #	09: EMS - Documents, Records & General Requirements	Status Y N ND NA	1102	Appendix Requirements discussed	☒ ☐ ☐ ☐
0901	Pre-work meetings discussed	☒ ☐ ☐ ☐	1103	Stakeholder Notification discussed	☐ ☐ ☐ ☒
0902	Self Inspections discussed	☒ ☐ ☐ ☐	ID #	80: Sustainable Forest Management Certification	Status Y N ND NA
0903	Project Plan documents to be on-site discussed	☒ ☐ ☐ ☐	8001	SFM Certification Requirements discussed - listed as Provincial LPC training site on BCTS EMS&SFM webpage	☐ ☐ ☒ ☐
0904	Training current - records completed, updated and available	☒ ☐ ☐ ☐	ID #	90: Business Area Specific Requirements <i>Supervisor hand book</i>	Status Y N ND NA
0905	Industrial Waste discussed - <i>Removal of</i>	☒ ☐ ☐ ☐	9001	Project Binder, discuss contents including forms, Supervisors field book, Species of Management Concerns, Invasive Plants and other handouts	☒ ☐ ☐ ☐
0906	BCTS Fuel Handling (EFP 06) requirements discussed <i>In Contract binder</i>	☒ ☐ ☐ ☐	9002	SFI Awareness Document. (see page 25 Supervisor Field Handbook) discuss principles of SFI program i.e protection of water resources.	☐ ☐ ☒ ☐
0907	Other Environmental Field Procedures discussed <i>- Further discussion at inspection.</i>	☐ ☐ ☒ ☐	9003	Water Management BMP. Review applicable water management, sediment control best practices documents i.e. wet weather operating guide, deactivation guide, EFPs 2,4 and 5, Harvest Plan and Site Plan, Skid trail BMP.	☐ ☐ ☐ ☒
			9004	FSP Invasive Plant (IP) measures discussed. Refer to applicable IP EFP.	☒ ☐ ☐ ☐
			9005	FSP SAR, UWR and WHA information discussed.	☐ ☐ ☐ ☒
			9006	FSP Fall and yard away, all streams, wetlands and lakes, Clean introduced debris concurrent with harvesting. 5 m machine-free zones on all non-fish bearing streams discussed.	☐ ☐ ☐ ☒
			9007	FSP 48 hr notification to water licence holders prior to any construction or deactivation discussed.	☐ ☐ ☐ ☒
			9008	FSP Road maintenance requirements discussed	☐ ☐ ☐ ☒
			9009	FSP Grass seeding requirements and seed mixes discussed (to minimize soil disturbance and spread of invasive plants)	☐ ☐ ☐ ☒

Section D	ID #	CORRECTIVE ACTION - 1		
	Description:	Requirement: <i>Enviro Field Procedures</i>	Responsibility: <i>Contract Manager - Stacey</i>	
		Target Date: <i>Click here to enter a date. 2 wks after start.</i>	Completion Date: <i>Click here to enter a date.</i>	
	Corrective Action:			
	Follow-up:			
ID #	CORRECTIVE ACTION - 2 (add extra sheets for more actions)			

	Description:	Requirement: <i>SFM training for Shane</i> <i>to be completed ASAP.</i>	Responsibility: <i>Shane Gradwin.</i>	Target Date: <small>Click here to enter a date.</small>	Completion Date: <small>Click here to enter a date.</small> <i>2021/04/17.</i>
	Corrective Action:	Follow-up:			
ISSUE(S)	Complete Incident Report Form for each incident type. Enter in Issue Tracking System (ITS) linked to the Pre-work. ITS required for significant or repeat non-conformance, potential non-compliance, or Incident (as defined in EOP-04).		Issue #: _____ Issue Type: _____ Issue #: _____ Issue Type: _____		
Section E	GENERAL PRE-WORK COMMENTS <small>(Reference Requirement ID # where appropriate, add extra sheets for more comments)</small>				
	COVID prevention and infection protocols discussed				
	<i>SFI awareness in Supervisor handbook also to be reviewed by Shane. - completed</i> <i>2021/04/17.</i>				
	Pre-Work delivered by: Stacey Jacobs		Received by: <i>Pon Cook</i> <i>Shane Gradwin.</i>		
Signature X: <i>Stacey Jacobs</i>		Signature X: <i>Pon Cook</i> <i>Shane Gradwin.</i>			
I accept receipt of this pre-work and am in agreement with the stated actions.					
Attachment: Additional Pages ☐ Photos ☐ Maps ☐ Correspondence ☐ Incident Report ☐ Other ☐		Date of Delivery to Contractor: <small>Click here to enter a date.</small> Planned Inspection Date: <small>Click here to enter a date.</small>		Delivery Method: On-site ☐ Email ☐ Fax ☐ Mail ☐ Hand Delivered ☐	

ADDITIONAL PERSONNEL RECEIVING PRE-WORK

Section F

Name (print)	Signature	Employer	Pre-Work delivered by	Date of Pre-Work delivery

EMS / SFM webpage. - where everything in binder can be located.